

WSNA Executive Committee

08/27/09 Agenda

Attendees: Alicen Hardy, Chris Barthiknew, Sue Fabian, Carol Boal, Suzey Delger, and Ruth Burns, Meaghan McClellan from the WDE, WIND Representatives

1. **WIND program:** Wyoming Individuals with nuerological disabilities, they work with the Epilepsy foundation to sponsor various things. They are looking at using a list serve to contact school nurses around the state. Have handout to get to parent who have children with seizure disorders. We as nurses can be certified to teach others about seizures and disabilities. Seizure plans are available to implement with your schools. A parent resource guide is available to give out if families need resources to pay for medications. They will have a table at our October conference, phone 307-766-2765 or contact the wyoming epilepsy web site. Also a take charge curriculum for middle school students who have epilepsy to give out to students.
2. **Meaghan as contact:** Was present at the Cheyenne site. Meaghan at WDE will be sponsoring Janice Selekman at the October conference. Meaghan will utilize us as well as other leaders in the State's that can help out. Carol also discussed the option of having the WDE helping with the cost of a CD for the wyoming school nurses manual, which Meaghan feels that this is possible and we would like Dr. McBride to sign as well.

Suzey discussed Meaghan contacting the national school nurse consultant website, and she is willing to check out how this is helpful and possibly joining the association and use them as a resources. Also discussed to field all calls and to forward on to Meaghan, and then she can call one of us to help answer those questions.

Meaghan is looking for all the up to date e-mails of school nurses in Wyoming.
mmcclle@educ.state.wy.us

3. **Alicen regarding funding:** as a 501 C, 57 tax exempt form to request for getting sponsoring to help support and get donations for our organization. Alicen reviewed the form and will forward it to all of us to use for applying for donations. Always need to show how their contribution will help children. She has already asked her local walmart to help with funding the conference.
4. **Conference**
 - a. **Budget:** Janice fee will be \$1000.00 paid for my Meaghan/WDE and her airfare is \$250.00 and she is staying with Chris Bartholomew.
 - b. **Vendors:** American Diabetes from Denver, Prevent Child abuse Wyomng , Menatrais not a vender yet, they are thinking about it, Metamune ,SANE, sex abuse nurse from Cheyenne hospital, WIND program, School Health Cooperation waiting to here, Epi Pen, Wyoming Optometric
 - c. **Cost of room if not 18 rooms:** the room charge will be \$1600.00 which is part of the overall cost.
 - d. **Social:** Looking at a no host dinner at the Plains hotel in downtown Cheyenne.
 - e. Expenses at \$10000.00 and if we have 75 people we should be able to cover the cost of food with the cost of the conference.
 - f. Chris also wants to also invite others from Colorado and Nebraska.
5. **Immunizations:** Looking at the 30 day immunizations exclusions.
 - a. **Flu:** Looking at recommendations of flu clinics for the state. Discussed how to do a mass immunizations for all schools. State is expecting 1000's of doses available. Look at what the State is offering and use there promotional materials.
 - b. **H1N1:** It will be a 2 dose series, and pregnant women and children will be the primary recipients

Discussion with Cheyenne, Ft.Washakie, and Casper discussed what each county is doing to help facilitate the flu clinics to reach as many students as we can. Discussed that most areas will not test for H1N1 and are planning to treat as all flu.

6. **Oral health initiative:** E-mail was sent out to all principals and school nurses.
7. **Writing of Policy and Procedure Manual:** WSNA guidelines for what we do as members and officers.
 - a. Budget-travel expenses for president & director: this needs to be discussed at our fall meeting.
8. **Web master update:** Jan has spoke with someone and also Carol Boal has also volunteered to be the webmaster and is getting all the updates from Michelle.
9. **Next meeting September 24th is a WEN meeting from 4-8:30, this will be the executive meeting prior to the fall WSNA meeting on October 2nd and 3rd.**